

**MEMORANDUM OF UNDERSTANDING BETWEEN
ROCKLIN TEACHERS PROFESSIONAL ASSOCIATION
AND THE
ROCKLIN UNIFIED SCHOOL DISTRICT**

April 30, 2019

Transitional Kindergarten and Full Day Kindergarten

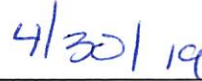
1. All Transitional Kindergarten teachers, hereinafter referred to as TK, shall be provided preparation time equal to that of teachers in Grades 1-6. The preparation time shall be held after the release of students as long as the TK program is an extended day, in lieu of kindergarten prep time in Article VIII.1(c). If TK moves to full day, the TK teacher shall have prep time equal to that of teachers in Grades 1-6 and shall be in the same format provided for in Article VIII.1. Every effort shall be made to allow the TK teacher to have their room during their preparation time.
2. All Full Day Kindergarten teachers shall have prep time equal to that of teachers in Grades 1-6 and will be in the same format provided for in Article VIII.1, in lieu of kindergarten prep time in Article VIII.1(c). Every effort shall be made to allow the kindergarten teacher to have their room during their preparation time.
3. In collaboration with the site administrator and all K teachers at the site, the TK teachers may be assigned, and shall develop a plan, to intervene or enrich students within their own grade level to include, TK or Full Day K.
4. TK and K teachers, hereinafter referred to as Full Day K, shall be assigned equitable duty schedule(s) and/or assignment(s), equivalent to that of teachers in Grades 1-3 at the site. TK and K teachers shall meet annually with the site administration to determine supervision duties for the following year. Any TK and K teachers who are assigned before school duty in individual classrooms shall have such time count toward student supervision duty. If this duty exceeds the assignment of other teachers in Grades 1-3, the extra minutes shall count toward fulfilling the 10 (ten) hour adjunct duty requirement and shall be adjusted at the beginning of the school year.
5. TK and Full Day K teachers shall be provided 65 minutes of ~~classroom-aid~~ Instructional Aide time by doing one of the following, or any other appropriate configuration that is mutually agreed upon by the principal and affected staff:
 - a) Provide at least 65 minutes of support time per day;
 - b) Provide as much ~~classroom-aid~~ Instructional Aide time per day as possible, with the remainder provided in an additional block one day each week (for example, if 60 minutes is provided daily, an additional 25 minutes of support time will be provided one day per week to make the weekly total equal to at least the required 325 minutes);
 - c) This arrangement for flexibility with the 65 minutes of ~~classroom-aid~~ Instructional Aide time per day will remain in effect unless otherwise mutually agreed to by the parties.
 - d) During the first two and a half (2 ½) weeks of the school year, site administration shall make a priority of providing additional ~~classroom-aid~~ Instructional Aide support to assist TK and K teachers with classroom acclimation.
6. If sites by mutual agreement between administration and K teachers choose to screen incoming K students for the following school year, teachers shall be provided sufficient release time for the

purpose of screening and preparing class lists. In the event teachers opt to participate in screening during the summer, release time incurred shall be reserved for the teacher to use at their discretion during the ensuing school year. Site administration and K teachers shall collaborate on the assessments to be utilized. This screening is for K placement only and does not apply to TK or decisions to move K eligible students to the TK classroom.

7. This MOU is in effect for the 2019-2020 school years only unless the parties mutually agree to extend. This MOU does modify Article VIII. 1(c) for the duration of the MOU. This MOU does not otherwise modify, replace, or eliminate Article VIII.



Colleen Crowe, RTPA President



Date


Tony Limoges, Associate Superintendent of HR


Date